

RECORD OF PROCEEDINGS

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Minutes of Buckeye Local Board of Education Organizational/Regular Meeting
Held January 11, 2011 – 6:30 P.M. - Board Room-Braden Jr. High

ORGANIZATIONAL MEETING

MEMBERS PRESENT

Mary Wisnyai, President Pro Tempore
Mark Estock
Gregory Kocjancic
Sharon Schoneman

MEMBERS ABSENT

Jackie Hillyer

Also present were Superintendent Nancy L. Williams and Treasurer Sherry L. Wentworth.

CITIZENS PRESENT

Rich Kreisher Alleen Santee Louise Casagrande
Daniel Madden

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS

There was no public participation related to agenda items to report.

01.11 ELECTION OF PRESIDENT

President Pro Tempore Wisnyai called for nominations for President of the Buckeye Local Board of Education. Mr. Kocjancic nominated Mrs. Schoneman, Mrs. Schoneman nominated Mrs. Wisnyai and Mr. Estock nominated Ms. Hillyer. No other nominations were made. Mrs. Schoneman request her name to be withdrawn from the nominations.

Mr. Estock moved and seconded by Mrs. Schoneman to close nominations and elect Mrs. Wisnyai as the 2011 President of the Buckeye Local Board of Education.

ROLL CALL

FOR MRS. WISNYAI: Ayes: Mr. Estock, Mrs. Schoneman and Mr. Kocjancic.
Nays: Mrs. Wisnyai.
Motion carried.

Mrs. Wisnyai moved to elect Ms. Hillyer as the 2011 President of the Buckeye Local Board of Education. No second. Motion dies.

Mrs. Wisnyai was elected as the 2011 President of the Buckeye Local Board of Education.

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02.11 ELECTION OF VICE PRESIDENT

President Pro Tempore Wisnyai called for nominations for Vice President of the Buckeye Local Board of Education. Mrs. Schoneman nominated Ms. Hillyer. No other nominations were made.

Mrs. Schoneman moved and seconded by Mr. Estock to close nominations and elect Ms. Hillyer as the 2011 Vice President of the Buckeye Local Board of Education.

ROLL CALL

FOR MS. HILLYER: Ayes: Mrs. Schoneman, Mr. Estock, Mr. Kocjancic and Mrs. Wisnyai.
Motion carried.

Ms. Hillyer was elected as the 2011 Vice President of the Buckeye Local Board of Education.

03.11 SET DATE, TIME AND LOCATION OF REGULAR MEETINGS

Mr. Kocjancic moved and seconded by Mrs. Schoneman that the regular business meetings be held at 7:00 P.M. on the following dates and at the following locations during calendar year 2011:

January 11	Braden Jr. High	July 19	Braden Jr. High
February 15	Braden Jr. High	August 16	Braden Jr. High
March 15	Edgewood Sr. High	September 21	Ridgeview
April 19	Braden Jr. High	October 18	North Kingsville
May 18	Kingsville	November 15	Braden Jr. High
June 30	Braden Jr. High	December 20	Braden Jr. High

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Schoneman, Mr. Estock and Mrs. Wisnyai.
Motion carried.

04.11 APPOINTMENT OF LIASONS TO THE OHIO SCHOOL BOARDS ASSOCIATION

Mr. Kocjancic moved and seconded by Mr. Estock to approve the following liaison appointments and to instruct the treasurer to notify the OSBA of the appointments.

LEGISLATIVE LIAISON

Appoint Ms. Hillyer as the 2011 Legislative Liaison

STUDENT ACHIEVEMENT LIAISON

Appoint Mrs. Schoneman as the 2011 Student Achievement Liaison

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Estock, Mrs. Schoneman, and Mrs. Wisnyai.
Motion carried.

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05.11 DISTRICT COMMITTEES

Mr. Estock moved and seconded by Mrs. Schoneman to approve the following board members as representatives to district committees for 2011.

COMMITTEE	BOARD REPRESENTATIVE
Strategic Plan – Quality Learning Environment Goal Team	Jackie Hillyer
UAW Labor Management	Jackie Hillyer
Buckeye Schools Report/Newsletter	Jackie Hillyer
Insurance	Mark Estock
Strategic Plan – Facilities Goal Team	Mark Estock
Community Engagement	Mark Estock
Citizens Finance	Mark Estock & Gregory Kocjancic
Safety	Gregory Kocjancic
District Wellness	Gregory Kocjancic
Strategic Plan – Student Achievement Goal Team	Sharon Schoneman & Gregory Kocjancic
Bus Conduct	Sharon Schoneman
BEA Labor Management	Mary Wisnyai
Strategic Plan – Effective & Efficient Operations Goal Team	Mary Wisnyai

ROLL CALL: Ayes: Mr. Estock, Mrs. Schoneman, Mr. Kocjancic and Mrs. Wisnyai.
Motion carried.

06.11 SUPERINTENDENT’S RECOMMENDATIONS

Mrs. Schoneman moved and seconded by Mr. Kocjancic to approve the following.

OHIO SCHOOL BOARDS ASSOCIATION (OSBA) MEMBERSHIP

To approve membership in OSBA for calendar year 2011 at a cost of \$5,211 and to approve membership in OSBA – Legal Assistance Fund for calendar year 2011 at a cost of \$250.

SECURE BONDS FOR BOARD PRESIDENT, SUPERINTENDENT & TREASURER

Approve a bond for the president of the Board, superintendent and treasurer in the amount of \$100,000 with Huntington Insurance as agent, effective January 1, 2011.

INVESTMENT OF INTERIM FUNDS

Authorize the treasurer to declare interim funds and to proceed with the investments during calendar year 2011 in accordance with the Uniform Depository Law.

A report shall be made monthly to the Board of Education of each investment that has been made. At that time, approval on the action taken will be requested.

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TAX ADVANCES

Authorize the treasurer to request advances on taxes as necessary from the county auditor.

PAYMENT OF BILLS

Authorize the treasurer to pay bills on a monthly basis if the expenditure issued is provided in the annual appropriation resolution.

A report shall be made monthly to the Board of Education of a complete and detailed list of bills paid the previous month. At that time, approval on the action taken will be requested.

ADJUSTMENT OF APPROPRIATIONS

Authorize the treasurer to appropriate as needed at the end of each month and to transfer to any other fund as necessary in order to avoid an operating deficit.

DETERMINE COST PER COPY AND POSTAGE CHARGES

The charge for copying requested materials for employees and all school-related organizations will remain at 10 cents per copy and that the charge for citizen requests will remain at 15 cents per copy for the 2011 calendar year.

Actual cost for mailing materials and agendas to individuals requesting these items will be charged.

EMPLOYMENT OF PERSONNEL AND EXTENSION OF CONTRACTS

Authorize the superintendent, under the provisions of ORC 3313.47, to employ personnel and to extend contracts when necessary between board meetings.

SUPPLEMENTAL MONIES

Authorize the superintendent to apply for supplemental local, state and federal monies to be appropriated by the treasurer in accordance with the approved budget and/or grant guidelines.

CONTINUE LEGAL SERVICES

Continue the legal services of the law firm of Squire, Sanders and Dempsey for educational issues and Andrews and Pontius for local issues.

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TAX BUDGET

Adopt the tax budget that was sent to the Board on January 5, 2011, for the eighteen-month period commencing July 1, 2011.

ROLL CALL: Ayes: Mrs. Schoneman Mr. Kocjancic, Mr. Estock and Mrs. Wisnyai.
Motion carried.

07.11 SERVICE FUND

Mrs. Schoneman moved and seconded by Mr. Kocjancic to approve an appropriation of \$5,000 to the Service Fund to be used for the purpose of paying the expenses actually incurred by board members in the performance of their duties.

According to Section 3315.15 of the Ohio Revised Code, the superintendent has certified that the number of pupils enrolled in the Buckeye Local School District is 1,989 as of October, 2010. The amount, which may be appropriated to the Service Fund, is not to exceed \$2.00 per pupil (\$3,978) or \$20,000, whichever is greater.

ROLL CALL: Ayes: Mrs. Schoneman Mr. Kocjancic, Mr. Estock and Mrs. Wisnyai.
Motion carried.

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REGULAR MEETING

08.11 APPROVAL OF MINUTES

Mr. Kocjancic moved and seconded by Mr. Estock that the minutes from the December 7, 2010, special meeting and the minutes from the December 21, 2010, regular meeting be approved.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Estock, Mrs. Schoneman and Mrs. Wisnyai.
Motion carried.

COMMUNICATIONS

Ms. Williams presented each board member with a Certificate of Appreciation.
Daniel Madden gave the monthly Kingsville library report.

TREASURER'S REPORT

RECOMMENDATIONS

It is the recommendation of the treasurer that the Board approve the following items.

09.11 TREASURER'S REPORTS

Mr. Kocjancic moved and seconded by Mrs. Schoneman to approve the following.

BILLS PAID IN DECEMBER

The list of bills paid in December, as sent to the Board on January 5, 2011

FINANCIAL REPORTS

The financial reports, as sent to the Board on January 5, 2011

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Schoneman, Mr. Estock and Mrs. Wisnyai.
Motion carried.

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SUPERINTENDENT’S REPORT

INFORMATION

STANDARDS AND ASSESSMENT REVISION PROCESS

Mrs. Santee and Mrs. Casagrande discussed the process the district plans to use over the next four years to implement the revised Academic Content Standards and Assessments being adopted by the state.

SUPERINTENDENT’S REPORT

RECOMMENDATIONS

It is the recommendation of the superintendent that the Board approve the following items.

- 10.11 Mrs. Schoneman moved and seconded by Mr. Estock to approve the following.

OPERATIONAL PAY RATES

Adopt new pay rates for the following operational positions, effective January 1, 2011, to adhere with Ohio minimum wage

Substitute cafeteria service personnel and cook	\$7.40/hr.
Substitute central call in	\$7.40/hr.
Substitute courier	\$7.40/hr.
Summer maintenance	\$7.40/hr.
Student worker	\$7.40/hr.

KINGSVILLE PUBLIC LIBRARY TRUSTEE

Reappoint Kristi Morris, P.O. Box 482, Kingsville, to the Kingsville Public Library Board of Trustees for the term of January 1, 2011 to December 31, 2017

ROLL CALL: Ayes: Mrs. Schoneman, Mr. Estock, Mr. Kocjancic and Mrs. Wisnyai.
Motion carried.

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11.11 APPROVE EXTENSION OF MASTER AGREEMENT

Mr. Kocjancic moved and seconded by Mr. Estock to approve the Memorandum of Understanding with the United Auto Workers Local #1834 to extend the Master Agreement from March 1, 2011 through February 29, 2012, with a freeze in base pay.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Estock, Mrs. Schoneman and Mrs. Wisnyai.
Motion carried.

12.11 PERSONNEL

Mr. Kocjancic moved and seconded by Mrs. Schoneman to approve the following.

CHANGE IN ASSIGNMENT

Leslie Desin from bus driver at Ridgeview Elementary (5 hrs./day) to custodian at Edgewood Sr. High/Braden Jr. High (5.5 hrs./day), effective January 12, 2011
Step 6 of 6, \$16.95/hr.

UNPAID LEAVE OF ABSENCE

Wendy Montello, Title I tutor at North Kingsville Elementary, effective January 24, 2011

SUBSTITUTE BUS DRIVER

Leslie Desin

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Schoneman, Mr. Estock and Mrs. Wisnyai.
Motion carried.

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

BOARD REPORT

FACILITIES MASTER PLAN

The board reviewed the process and timeline the district will be using to develop a facilities master plan.

VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

No public participation related to new items to report.

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13.11 ENTER EXECUTIVE SESSION

Mr. Kocjancic moved and seconded by Mrs. Schoneman to enter into an executive session at 7:45 P.M. for the purpose of discussing the employment of an employee or official of the school district.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Schoneman, Mr. Estock and Mrs. Wisnyai.
Motion carried.

14.11 EXIT EXECUTIVE SESSION

Mrs. Schoneman moved and seconded by Mr. Kocjancic to exit the executive session at 8:15 P.M.

ROLL CALL: Ayes: Mrs. Schoneman, Mr. Kocjancic, Mr. Estock and Mrs. Wisnyai.
Motion carried.

15.11 ADJOURNMENT

Mr. Kocjancic moved and seconded by Mrs. Schoneman to adjourn this organizational / regular meeting at 8:17 P.M.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Schoneman, Mr. Estock and Mrs. Wisnyai.
Motion carried.

MARY B. WISNYAI
PRESIDENT

Attest:

SHERRY L. WENTWORTH
TREASURER